

**Division of Air Quality
Department of Environmental Quality
State of Utah
195 North 1950 West
Salt Lake City, UT 84116**

PAYABLE TO: Kaysville City
23 East Center Street
Kaysville, Utah 84037

CHARGE TO:	Fund	Agency	Approp	Unit	Function	Prog	Object or BS
	2158	480	2158	2113	2VWKAYSVIL		7512

Reviewed and Approved By: Mat Carlile Date: Nov 3, 2020 08:28 MST
Mat Carlile (Nov 3, 2020 08:28 MST)
Andrea Riddle Andrea Riddle
Andrea Riddle (Nov 4, 2020 08:31 MST)

Awardee Name: Kaysville City

Award Amount (verify that requested amount does not exceed this amount): \$ 69,988

Project Summary

- ❖ **Proposed number of Electric Vehicle Supply Equipment (EVSE) units (type and quantity of each):**
Nine Dual port Level 2 EVSE (7 are open to public and 2 are not open for the public).
- ❖ **Actual number of EVSE units (type and quantity of each):** 9 Dual port Level 2 EVSE (7 are open to public and 2 are not open for the public).
- ❖ **Proposed address of EVSE unit's location(s):**
 - City Hall (3 Dual port Level 2 EVSE) - 23 East Center Street, Kaysville, UT;
 - Heritage Park (2 Dual port Level 2 EVSE)-100 East 200;
 - Barnes Park, Kaysville, UT (2 Dual port Level 2 EVSE) -330 North Flint, Kaysville, UT; and
 - Operations Center, Kaysville, UT (2 Dual port Level 2 EVSE not available to the public)-721 West Center, Kaysville, UT.
- ❖ **Actual address of EVSE unit's location(s):**
 - City Hall (3 Dual port Level 2 EVSE) - 23 East Center Street, Kaysville, UT;
 - Heritage Park (2 Dual port Level 2 EVSE)-100 East 200;
 - Barnes Park, Kaysville, UT (2 Dual port Level 2 EVSE) -330 North Flint, Kaysville, UT; and
 - Operations Center, Kaysville, UT (2 Dual port Level 2 EVSE not available to the public)-721 West Center, Kaysville, UT.
- ❖ **Original Bid amount:** \$72,558 VW was to pay up to \$69,988 for the EVSE units, installation, warranty, and network.
- ❖ **Invoice amount:** \$72,708 (VW to pay \$69,572 for the EVSE units, installation, warranty, and network). 2 EVSE units that are not open to the public is reimbursed at 60% and the 7 EVSE units that are open to the public are reimbursed at 100% (see breakdown of costs).

Checklist of required documents (Provide a description of any modifications from the original, proposed project).

- ✓ A site map showing the location of the EVSE units funded by this funding assistance;
- ✓ Installation start date of the EVSE project: June 1, 2020;
- ✓ The date the EVSE units were placed into service: Heritage Park June 7, 2020; Barnes Park June 8, 2020; Operations Center September 22, 2020; and City Hall October 19, 2020 (see email October 26, 2020.)
- ✓ A photo of the EVSE units funded by VW funding assistance and placed into service;
- ✓ The estimated hours per day and days per year the EVSE units funded by the VW funding assistance will be used: Kaysville is estimating that the EVSE will be used 6 days a week and on average about 10 hours a day (see email October 26, 2020.)
- ✓ A final purchase invoice for each EVSE, installation, maintenance, and other itemized actual costs in which the was requested in the Funding Assistance Application. The invoice shall include:
 - a. the invoice date;
 - b. the itemized purchase cost for each item or service listed in the competitive bid; and
 - c. the applicant as the purchaser;
- ✓ If costs are higher than the original bid, are the increased costs reasonable? Yes, the amount is just \$150 more than the original bid (a slight increase for the networking costs).

- ✓ If items purchased are different from competitive bid did entity document that they meet procurement rules for changed items (see Terms and Conditions section II B.); and
- ✓ Proof of payment;

Reviewed by

Mat Carlile ^{MC}_____

Jeff Robb ^{JR}_____

Becky Close ^{BC}_____

Andrea Riddle ^{AR}_____



Send
Payments
To Address
Below

LilyPad EV
9801 W. 100th Terr
Overland Park, KS 66212
(913) 269-2453
keith.anderson@lilypaddev.com

INVOICE

BILL TO

Kaysville City Power & Light
Bruce Rigby
721 W Old Mill Lane
Kaysville, UT 84037

SHIP TO

Kaysville City Power & Light
Bruce Rigby
721 W Old Mill Lane
Kaysville, UT 84037

INVOICE # 574

DATE 01/27/2020
DUE DATE 02/26/2020
TERMS Net 30

P.O. NUMBER

010040

SALES REP

Keith Anderson

ACTIVITY

QTY EACH AMOUNT

ChargePoint:CT4021-GW1

Dual Output Gateway Option, Bollard Unit - 208/240V @30A with Cord Management

3 4,975.00 14,925.00

ChargePoint:CT4021

Dual Output, Bollard Unit - 208/240V @30A with Cord Management

4 4,620.00 18,480.00

ChargePoint:CPCLD-COMMERCIAL-5

5yr Prepaid Commercial Cloud Plan.

14 1,105.00 15,470.00

ChargePoint:CT4000-ASSURE5

5yr Prepaid Assure Plan

7 2,116.00 14,812.00

ChargePoint:CPF25-L18-CMK6-PD-DUAL

Dual output, 18 foot cable, 208/240, 32A, L2 charger with a pedestal mount option, access control and a 6 foot cable management kit.

2 3,212.00 6,424.00

ChargePoint:CPGW1

The ChargePoint Gateway provides connectivity for CPF25s to ChargePoint's Cloud via a cell to wifi modem. One gateway can provide connectivity up-to 9 CPF25 ports that are within 150 feet line of sight of the gateway. A gateway must be ordered for a new site, or if the site exceeds more than 9 ports, or if the CPF25 is installed more than 150 feet from the existing gateway.

1 0.00 0.00

ChargePoint:CPCLD-CONNECT-5

5 yr Prepaid Connect Cloud Plan.

4 75.00 300.00

ChargePoint:CPF-ASSURE5

5yr Prepaid Assure Plan

2 558.00 1,116.00

Sales Tax

Sales Tax calculated by AvaTax on Wed 01 May 16:45:47 UTC 2019

1 0.00 0.00

Send Payment Check to

LilyPad EV
c/o UMB Bank
7109 W 80th St
Overland Park, KS 66204

SUBTOTAL	71,527.00
SHIPPING	1,181.00
TOTAL	72,708.00
PAYMENT	72,708.00
BALANCE DUE	\$0.00

Thank you for your business.

[Close Window](#) [Print Screen](#)

View Transaction Printable View

Transaction Information

Account: Operating Account - xxxxx6419
Description: CHECK
Amount: \$-72,708.00
Status: Cleared
Customer Reference Number: 42125
Transaction: Check 42125
Date Cleared: February 19, 2020
Date Initiated: February 19, 2020

VENDOR: 4232 LILYPAD EV

FILE COPY

2/12/2020

42125

INVOICE NO	INV DATE	DESCRIPTION	DISTRIBUTION	INV TOTAL
574	1/27/2020	ELECTRIC VEHICLES CHARGING STATIONS	53-40-730	72,708.00


LILYPAD EV
 7109 W 80TH ST
 OVERLAND PARK KS 66204

TOTAL NET AMOUNT: 72,708.00

KAYSVILLE CITY CORPORATION KAYSVILLE, UTAH

010040

Keith Anderson

 KAYSVILLE CITY CORPORATION 25 EAST CENTER STREET KAYSVILLE, UTAH 84040	CHECK NO. 42125 \$72,708.00 1/18/2020
	\$72,708.00 1/18/2020
TO THE ORDER OF LILYPAD EV 7109 W 80TH ST OVERLAND PARK, KS 66204	
042125 11340000546 D?? 00644 98	

Processed 02/19/20 \$72708.00 Ch# 42125

Project Component	Description	VW's Share (\$)	Kaysville Share	Total Cost (\$)
Equipment	Level 2 Public Place, workplace, or fleet, available to the public (up to 100%) - 1	\$33,405.00		\$33,405.00
	Level 2 Workplace, not available to the public (up to 60%) - 3 @ \$2,195	\$3,854.40	\$2,569.60	\$6,424.00
Warranty & Maintenance	City Hall	\$6,348.00		\$6,348.00
	Heritage Park	\$4,232.00		\$4,232.00
	Barnes Park	\$4,232.00		\$4,232.00
	Op Center	\$669.60	\$446.40	\$1,116.00
Cloud & Network	City Hall	\$6,630.00		\$6,630.00
	Heritage Park	\$4,420.00		\$4,420.00
	Barnes Park	\$4,420.00		\$4,420.00
	Op Center	\$180.00	\$120.00	\$300.00
Shipping		\$1,181.00		\$1,181.00
		\$69,572.00	\$3,136.00	\$72,708.00





Barnes Park



City Hall



Heritage Park



Op Center





Mat Carlile <mcarlile@utah.gov>

EVSE grant reimbursement information

4 messages

Bruce Rigby <brigby@kaysvillecity.com>
To: Mat Carlile <mcarlile@utah.gov>

Mon, Oct 26, 2020 at 1:56 PM

Hi Mat, the dates that the EV stations were placed in operation. Heritage Park- 7-7-2020, Barnes Park- 7-8-2020, Operations Center-9-22-2020, City Hall -10-19-20. We will be doing more advertising about the availability of the new EV charging stations. Kaysville City estimates that the EV charging stations will be used at least 10 hours a day 6 days a week. Let me know if you need any more information or documents. Bruce Rigby.

----- Forwarded message -----

From:
To: Mat Carlile <mcarlile@utah.gov>
Cc:
Bcc:
Date:
Subject: EVSE information for grant Money reimbursement.

-----Original Message-----

From: copier@kaysvillecity.com <copier@kaysvillecity.com> On Behalf Of copier@
Sent: Monday, October 26, 2020 7:15 PM
To: Bruce Rigby <brigby@KaysvilleCity.com>
Subject: Scanned image from MX-M363N

Reply to: copier@kaysvillecity.com <copier@kaysvillecity.com> Device Name: Fire - Copy Machine Device Model: MX-M363N
Location: Fire Department

File Format: PDF MMR(G4)
Resolution: 200dpi x 200dpi

Attached file is scanned image in PDF format.

Use Acrobat(R)Reader(R) or Adobe(R)Reader(R) of Adobe Systems Incorporated to view the document.

Adobe(R)Reader(R) can be downloaded from the following URL:

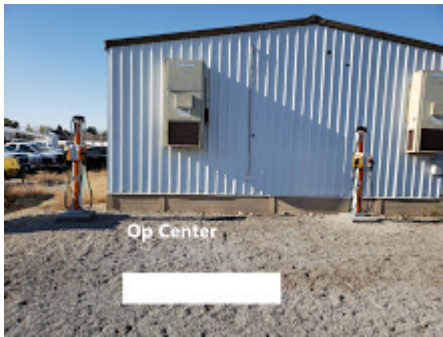
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<http://www.adobe.com/>

7 attachments



Barnes Park.jpg
3889K



Operation Center.jpg
4000K



Heritage Park.jpg
3664K



City Hall.jpg
3530K

 **copier@kaysvillecity.com_20201026_141238.pdf**
31K

 **EVSE information for grant Money reimbursement..eml**
44K

 **5 - City-Wide Location Map.pdf**
4870K

Mat Carlile <mcarlile@utah.gov>
To: Bruce Rigby <brigby@kaysvillecity.com>

Mon, Oct 26, 2020 at 4:21 PM

I could not open the attachment EVSE information for grant money reimbursement.eml. I would amusement that included the additional items that I will need:

- A final purchase invoice for each EVSE, installation, maintenance, and other itemized actual costs in which the was requested in your Funding Assistance Application. The invoice shall include:
 - a. the invoice date;
 - b. the itemized purchase cost for each item or service listed in the competitive bid; and
 - c. the applicant as the purchaser;
- Proof of payment (Canceled check)

Also can you verify the addresses for the EV Chargers

-**City Hall** 23 E. Center St. Kaysville, UT

- **Barnes Park** 300 North Flint St., Kaysville, UT

-**Ops Center** 721 W. Center St. Kaysville, UT or is it 721 Old Mill Ln, Kaysville, UT 84037? Also Is this Charger available to the public?

- **Heritage Park** 100 E. 200 N. Kaysville, UT

On Mon, Oct 26, 2020 at 1:56 PM Bruce Rigby <brigby@kaysvillecity.com> wrote:

Hi Mat, the dates that the EV stations were placed in operation. Heritage Park- 7-7-2020, Barnes Park- 7-8-2020, Operations Center-9-22-2020, City Hall -10-19-20. We will be doing more advertising about the availability of the new EV charging stations. Kaysville City estimates that the EV charging stations will be used at least 10 hours a day 6 days a week. Let me know if you need any more information or documents. Bruce Rigby.

--

Mat Carlile | Environmental Planning Consultant

Phone: [385.306.6535](tel:385.306.6535)

Office Hours: Monday-Thursday, 6:00 a.m.–4:30 p.m.



195 North 1950 West, Salt Lake City, UT 84116

[Website](#) | [Blog](#) | [Twitter](#) | [Facebook](#) | [LinkedIn](#)

Emails to and from this email address may be considered public records and thus subject to Utah GRAMA requirements.

Bruce Rigby <brigby@kaysvillecity.com>
To: Mat Carlile <mcarlile@utah.gov>

Mon, Oct 26, 2020 at 4:24 PM

[Did it open this time?](#)

From: Mat Carlile <mcarlile@utah.gov>
Sent: Monday, October 26, 2020 4:22 PM
To: Bruce Rigby <brigby@KaysvilleCity.com>
Subject: Re: EVSE grant reimbursement information

I could not open the attachment EVSE information for grant money reimbursement.eml. I would amusement that included the additional items that I will need:

- A final purchase invoice for each EVSE, installation, maintenance, and other itemized actual costs in which the was requested in your Funding Assistance Application. The invoice shall include:
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Also can you verify the addresses for the EV Chargers

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-**Ops Center** 721 W. Center St. Kaysville, UT or is it [721 Old Mill Ln, Kaysville, UT 84037](#)? Also Is this Charger [available](#) to the public?

- **Heritage Park** [100 E. 200 N. Kaysville, UT](#)

On Mon, Oct 26, 2020 at 1:56 PM Bruce Rigby <brigby@kaysvillecity.com> wrote:

Hi Mat, the dates that the EV stations were placed in operation. Heritage Park- 7-7-2020, Barnes Park- 7-8-2020, Operations Center-9-22-2020, City Hall -10-19-20. We will be doing more advertising about the availability of the new EV charging stations. Kaysville City estimates that the EV charging stations will be used at least 10 hours a day 6 days a week. Let me know if you need any more information or documents. Bruce Rigby.

--

Mat Carlile | Environmental Planning Consultant

Phone: [385.306.6535](tel:385.306.6535)

Office Hours: Monday-Thursday, 6:00 a.m.–4:30 p.m.

[Quoted text hidden]

[Quoted text hidden]

Mat Carlile <mcarlile@utah.gov>
To: Bruce Rigby <brigby@kaysvillecity.com>

Mon, Oct 26, 2020 at 4:26 PM

Yes, thank you! I will need to get from you proof of payment. We are looking for a canceled check or something from your financial folks showing that the money was paid to the vendor. Also please review the address for me. Thanks

[Quoted text hidden]

[Quoted text hidden]



[Quoted text hidden]

[Quoted text hidden]



Mat Carlile <mcarlile@utah.gov>

EVSE information

5 messages

Bruce Rigby <brigby@kaysvillecity.com>
To: Mat Carlile <mcarlile@utah.gov>

Tue, Oct 27, 2020 at 7:58 AM

Hi Mat, here is the proof of payment. The addresses are the same as the application, City Hall- 23 East Center Street, 100 East 200 North is the Heritage Park location, 330 North Flint is -Barnes Park, 721 West Center is the Operations Center. Let me know if there is anything else. Thank you, Bruce.

-----Original Message-----

From: copier@kaysvillecity.com <copier@kaysvillecity.com> On Behalf Of copier@
Sent: Tuesday, October 27, 2020 1:30 PM
To: Bruce Rigby <brigby@KaysvilleCity.com>
Subject: Scanned image from MX-M363N

Reply to: copier@kaysvillecity.com <copier@kaysvillecity.com> Device Name: Fire - Copy Machine Device Model: MX-M363N
Location: Fire Department

File Format: PDF MMR(G4)
Resolution: 200dpi x 200dpi

Attached file is scanned image in PDF format.

Use Acrobat(R)Reader(R) or Adobe(R)Reader(R) of Adobe Systems Incorporated to view the document.

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<http://www.adobe.com/>



copier@kaysvillecity.com_20201027_082816.pdf
25K

Mat Carlile <mcarlile@utah.gov>
To: Bruce Rigby <brigby@kaysvillecity.com>

Tue, Oct 27, 2020 at 8:45 AM

Got it, thanks! One last question: when did LillyPad begin the installation?

[Quoted text hidden]

--

Mat Carlile | Environmental Planning Consultant

Phone: [385.306.6535](tel:385.306.6535)

Office Hours: Monday-Thursday, 6:00 a.m.–4:30 p.m.



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[Website](#) | [Blog](#) | [Twitter](#) | [Facebook](#) | [LinkedIn](#)

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Bruce Rigby <brigby@kaysvillecity.com>
To: Mat Carlile <mcarlile@utah.gov>

Tue, Oct 27, 2020 at 8:48 AM

We have our own Power Company, so we had one of our Lineman certify as a Charge Point installer and we paid for all parts and labor to complete the installation. Bruce.

[Quoted text hidden]

[Quoted text hidden]

[Quoted text hidden]

Bruce Rigby <brigby@kaysvillecity.com>
To: Mat Carlile <mcarlile@utah.gov>

Tue, Oct 27, 2020 at 8:50 AM

We started in June of this year.

[Quoted text hidden]

[Quoted text hidden]

[Quoted text hidden]

Signature: *Jeffrey Robb*

Email: jerobb@utah.gov

Signature: *Becky Close*
Becky Close (Nov 4, 2020 08:23 MST)

Email: bclose@utah.gov

Mat Carlile <mcarlile@utah.gov>
To: Bruce Rigby <brigby@kaysvillecity.com>

Tue, Oct 27, 2020 at 8:54 AM

Ok, perfect thanks.

[Quoted text hidden]

[Quoted text hidden]



[Quoted text hidden]